Teiger Foundation

2025 Call for Proposals Sample budgets for single project

Teiger Foundation aims to offer guidance on your existing project budgets, rather than requiring the creation of new ones. Choose the budget type that best aligns with your program's financial needs—these examples are meant to give you an idea of what information to include, but they are not exhaustive.

These sample budgets are based on actual applicant submissions, which is why you may notice varying emphases on program elements, as well as differences in terminology and organizational structures.

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Expenses					
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Category	Item	Lead institution local costs	Partner institution local costs	Shared costs	Total project budge
Curatorial	Symposia	\$50,000.00			\$50,000.00
	Research fellow			\$60,000.00	\$60,000.00
	In-gallery engagement	44500000			4450000
	spaces Artist research for 12	\$15,000.00			\$15,000.00
	artists			\$300,000.00	\$300,000.00
Art Production and Fabrication				\$375,000.00	\$375,000.00
Conservation				\$20,000.00	\$20,000.00
Registration	Crating/packing			\$40,000.00	\$40,000.00
	Circulation freight			\$50,000.00	\$50,000.00
	Insurance/ indemnity			\$12 E00 00	\$10 E00 00
Programming	expenses Interpretation consultant			\$12,500.00 \$40,000.00	\$12,500.00 \$40,000.00
Frogramming	Free admission	\$75,000.00		\$40,000.00	\$75,000.00
	Artist talk series	\$15,000.00			\$15,000.00
	Community engagement	Ų10,000.00			Q10,000.00
	gatherings	\$10,000.00			\$10,000.00
	Digital portal/website			\$100,000.00	\$100,000.00
	Performances	\$50,000.00			\$50,000.00
Installation	Graphics	\$7,500.00	\$7,500.00		\$15,000.00
	Sitework, casework, lighting	\$50,000.00	\$50,000.00		\$100,000.00
	Paint	\$10,000.00	\$10,000.00		\$20,000.00
	Tech equipment	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	Exhibition design	\$25,000.00		\$10,000.00	\$25,000.00
Creative services	Brochure/printing	\$10,000.00	\$10,000.00		\$20,000.00
	Catalogue	710,000.00	7.0,000.00	\$125,000.00	\$125,000.00
	Graphic identity			\$20,000.00	\$20,000.00
Marketing	Advertising & marketing	\$50,000.00	\$30,000.00		\$80,000.00
	PR	\$20,000.00	\$5,000.00		\$25,000.00
	Photography			\$15,000.00	\$15,000.00
Travel		\$14,000.00			\$14,000.00
Project management				\$60,000.00	\$60,000.00
Events		\$75,000.00			\$75,000.00
Supplies		\$30,000.00			\$30,000.00
Advancement		\$15,000.00	\$15,000.00		\$30,000.00
Total expenses		\$521,500.00	\$127,500.00	\$1,227,500.00	\$1,876,500.00
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Revenue	04-4				A
Source Taigar Foundation	Status				\$150,000.00
Teiger Foundation Exhibition Fund	Requested Committed				\$150,000.00
Foundation A	Committed				\$775,000.00
Foundation B	Pending				\$175,000.00
Individual Contributions	Committed				\$150,000.00
Federal, state government	Pending				\$60,000.00
Corporate	Committed				\$500,000.00
Total revenue					\$1,860,000.00
Surplus/deficit					-\$16,500.00
Surprus/deficit					-\$10,500.00
This sample budget is designed for two curator institutions applying for a single project grant to exhibition featuring 12 artists, each with a new	o fund a co-originated group				

SINGLE PROJECT: Group Exhibition		
Expenses		
Zaponoco		
Direct costs		
Programming		
Curatorial team and other project-related staff	\$75,000.00	Salaries for curators, curatorial assistants, exhibition coordinators, and administrative staff directly related to the project
Artist fees	\$30,000.00	
Publications	\$35,000.00	Exhibition pamphlet; other print materials. Includes W.A.G.E. standard compensation for contributors
Graphic design	\$10,000.00	Creation of graphic identity for exhibition and marketing
Multimedia	\$55,000.00	Production for video content for website/galleries; podcast production (approx. 6 episodes)
Registration	\$55,000.00	Crating, packing, and shippping of artwork from/to multiple locations
Conservation	\$10,000.00	Conservation of artwork(s), materials and supplies
Environmental allowance	\$10,000.00	Costs related to responsible end-of-life handling for all exhibition materials
Installation	\$75,000.00	All installation components for the exhibition and commission, including labor, materials/supplies, painting, exhibition furniture, and matting/framing
Education and public programs	\$50,000.00	All costs related to public programming (e.g. artmaking, drop-in gallery activities, film screenings, performances, talks, tours, and workshops) and programs/resources for K-12 and university audiences, including toolkits and summer camps/classes. Includes W.A.G.E. standard compensation for contributors
Public relations and advertising		Regional, national, international marketing and PR
Exhibition opening		Food, drink & staffing
Security		Two personnel for exhibition run
Subtotal direct costs	\$460,000.00	
Teiger request (70% of grant)	\$105,000.00	
Overhead and/or indirect costs		
Other administrative and staffing costs		
Consent averband	фоо ооо оо	Includes non-project staff salaries, office supplies, facility costs (rent, utilities, insurance, maintenance), tech and communication
General overhead		expenses, and indirect operating costs (e.g., legal, accounting)
Contingency Subtotal of indirect costs	\$23,000.00	Calculated at 5% of direct costs
Teiger request (Up to 30% of grant can go to overhead and/or indirect costs costs)	\$45,000.00	
Total expenses	\$573,000.00	
Revenue		
Source	Amount	Status
Teiger Foundation	\$150,000.00	Requested
Foundation A	\$200,000.00	
Foundation B	• •	Committed
Foundation C	• •	Committed
Individual giving	\$75,000.00	
Corporate	\$30,000.00	
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Government	\$15,000.00 \$570,000.00	Pending

SINGLE PROJECT: Group Exhibition	
Surplus/deficit	-\$3,000.00
This sample budget is designed for a curator appligrant to fund a large group exhibition with 16 artis commissions. While this budget represents a sing have the option to partner with other institutions (commissions) and submit a joint application for function for function category.	ts, including several new le institution, applicants for example, on co-

SINGLE PROJECT: Solo Exhibition with Tour		
Expenses		
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Direct costs		
Personnel, honoraria, and support		
Curator	\$20,000.00	Full-time equivalent for the duration of the project
Exhibition manager	\$15,000.00	Part-time support for planning and coordination
Education manager	\$10,000.00	Part-time support for public programs and educational outreach
Artist	\$10,000.00	Standard for solo artist per W.A.G.E. guidelines for an institution with a TAOE of \$5 million
Program participants	\$5,000.00	8 participants with honoraria of \$625 each
Community partners	\$4,000.00	2 partners with engagement fees of \$2,000 each
Curatorial fellows	\$7,500.00	Stipend for one 3-month fellow for production and program assistance
Subtotal	\$71,500.00	
Production and registration		
A/V equipment	\$9,000.00	Projectors and players for media works
Display furniture fabrication		Custom pedestals and vitrines
Graphics & didactics	\$4,000.00	Design and printing of wall text and labels
Conservation	\$25,000.00	Includes fees for contract conservator labor, plus costs for
Installation/de-installation labor	\$35,000.00	7 people for 10 days of installation and deinstallation
Installation materials	\$10,000.00	General installation materials including paint, signage materials, hardware, etc.
Crating and packing	\$30,000.00	New crating for domestic & international touring venues
Crate storage	\$10,000.00	To accomodate schedules for touring partners
Shipping		Roundtrip shipping
Loan costs	\$2,000.00	Fees and miscellaneous material costs
Environmental allowance	\$3,000.00	Costs for planning and executing responsible end-of-life handling for all exhibition materials
Subtotal	\$65,000.00	
Travel		
Artist	\$7,000.00	Domestic airfare, ground transportation, lodging, and per diem for one 3-day site visit and a 10-day installation period
Program participants	\$6,000.00	Domestic airfare, ground transportation, lodging, and per diem for 4 program participants for 2 days
Exhibition staff	\$8,000.00	Domestic airfare, ground transportation, lodging, and per diem for two studio visit trips for curator (2 days each) and one studio visit for registrar (3 days)
Subtotal	\$21,000.00	
Fees for documentation and publication		
Installation photography	\$3,000.00	Documentation of exhibition for publication, website, social media, and archive
Object photography and archival scanning		Photography and scanning of archival material, artworks, and ephemera for publication
Catalogue essays	\$5,000.00	2 at \$2,500 each
Image permissions	\$1,500.00	Rights to publish images included in essays
Book design	\$15,000.00	
Editing	\$4,000.00	Copy-editing and proofreading
Printing	\$20,000.00	Printing and proofing of book (\$10K covered by partner venues)
Subtotal	\$54,500.00	
Marketing and communication		
Advertising	\$8,000.00	Print and radio campaigns
Wall text	\$4,000.00	Printing and material
Printed materials	\$3,000.00	Printing and material
Subtotal	\$15,000.00	

SINGLE PROJECT: Solo Exhibition with Tour		
Pirect costs subtotal	\$227,000.00	
eiger request (70% of grant)	\$105,000.00	
Overhead and/or indirect costs		
Other administration and staffing costs		
General overhead	\$95,000.00	Includes non-project staff salaries, office supplies, facility costs (rent, utilities, insurance, maintenance), tech and communication expenses, and indirect operating costs (e.g., legal, accounting)
xhibition opening	\$3,000.00	Food, drink & staffing
vent staff	\$500.00	2 support staff for 2 public programs
Security	\$20,000.00	For exhibition run, plus additional security for public programs
Contingency	\$10,000.00	
Subtotal (direct + overhead and/or indirect oosts)	\$128,500.00	
eiger Request (up to 30% of grant can fund overhead and/or indirect costs costs)	\$45,000.00	
otal expenses	\$355,500.00	
	<i>+200,000</i>	
Revenue		
Source	Amount	Status
eiger Foundation	\$150,000.00	Request
oundation A	\$50,000.00	Confirmed
oundation B	\$20,000.00	Confirmed
ndividual contributions	\$40,000.00	Confirmed
'enue A	\$25,000.00	Confirmed
'enue B	\$25,000.00	Pending
'enue C	\$25,000.00	Pending
Projected publication sales	\$5,000.00	Pending
nnual benefit	\$15,000.00	15% of annual benefit income
otal revenue	\$355,000.00	
Surplus/deficit	-\$500.00	
This sample budget is designed for a curator applying the form of the following the form of the following the form of the following the follow	ng for a single project	

Expenses	Lead applicant organization	Partner organization	Total	Notes
Direct costs				
Personnel and support				
Curator (Lead insitution)	\$20,000.00	_	\$20,000.00	
Curator (Partner institution)	_	\$15,000.00	\$15,000.00	
Project manager	\$15,000.00	\$10,000	\$25,000.00	
Registrar	\$7,500.00	\$5,000	\$12,500.00	
Curatorial Assistant	\$5,000.00	\$5,000	\$10,000.00	
Production Manager	\$12,000.00	\$10,000	\$22,000.00	
Education & Outreach Coordinator	\$6,000.00	\$4,000	\$10,000.00	
nstallation Crew Lead	\$8,000.00	\$4,000.00	\$12,000.00	
Graphic Designer	\$5,000.00	\$3,000.00	\$8,000.00	
Subtotal			\$134,500.00	
lonoraria and fees				
urtist	\$4,000.00	\$4,000.00		Standard for solo artist per W.A.G.E. guidelines for institutions wi a TAOE of \$2 million
Studio	\$10,000.00	\$10,000.00		Materials and labor, including contract support for project development & production
Subtotal			\$28,000.00	
ravel and lodging				
vrtist	\$6,000.00	\$6,000.00		Assumes international airfare, ground transportation, lodging, an per diem for one 4-day site visit and an 18-day production and installation period
	V-1/	\$2,000.00		Assumes international airfare, ground transportation, lodging, an per diem for one 4-day site visit and an 18-day production and
Artist assistants	\$7,500.00	\$7,500.00		installation period for two assistants
/isa and other travel costs	\$3,000.00	\$3,000.00		• • • • • • • • • • • • • • • • • • • •
Subtotal	, .,	+1,113.00	\$33,000.00	
Production and registration			+30,000.00	
abrication	\$15,000.00	\$15,000.00		
Graphics & didactics	\$3,000.00	\$2,500.00		Design and printing of wall text and labels
·				General installation materials including paint, signage materials,
nstallation materials	\$15,000.00	\$10,000.00		hardware, etc.
Crating and packing	\$15,000.00	\$15,000.00		New crating for return shipping
Shipping	\$12,500.00	\$12,500.00		Consolidated international shipping
nstallation/de-installation labor	\$40,000.00	\$25,000.00		10 people for 8 days of installation and deinstallation
Environmental allowance	\$10,000.00	\$7,500.00	\$198,000.00	Costs for responsible end-of-life handling for all exhibition materia
Subtotal Documentation, marketing and communication			\$198,000.00	
	\$3,000.00	\$1,500.00		Documentation of exhibition for website, marketing, social media and archive
Installation photography				
Printed materials	\$1,500.00	\$2,500.00		Printing and material
Public relations and marketing	\$10,000.00	\$2,500.00		Engage a PR firm; social media campaigns
Subtotal 			\$21,000.00	
Other				
Exhibition opening	\$5,000.00	\$3,000.00		Food, drink & staffing
Security	\$20,000.00	\$15,000.00		Additional personnel for exhibition run
Subtotal			\$43,000.00	
Total direct costs			\$457,500.00	
Overhead and/or indirect costs				
				Includes non-project staff salaries, office supplies, facility costs (rent, utilities, insurance, maintenance), tech and communication
General overhead	\$65,000.00	\$45,000.00		expenses, and indirect operating costs (e.g., legal, accounting)
Contingency Subtotal (direct + overhead and/or indirect			\$22,875.00	Calculated at 5%
costs)			\$132,875.00	
Total expenses			\$590,375.00	
Revenue				
Source	Amount	Amount	Status	
eiger Foundation	\$50,000.00	\$100,000.00	Requested	
Corporate	\$35,000.00	\$20,000.00	Committed	
ndividual contributions	\$40,000.00	\$25,000.00	Committed	
Foundation A	\$75,000.00	\$75,000.00	Committed	
Foundation B	\$0.00	\$25,000.00	Committed	
Foundation C			Committed	
	\$25,000.00	\$0.00		December of appual happit income
Annual benefit	\$30,000.00	\$25,000.00		Percentage of annual benefit income
Space rental	\$15,000.00	\$45,000.00		Percentage of annual space rental income
Total revenue	\$270,000.00	\$315,000.00	\$585,000.00	

SINGLE PROJECT: Co-commission of new work with shared and individual costs					
Surplus/deficit			-\$5,375.00		
This sample budget is designed for two curators fr seeking funding for a solo exhibition with a major opresented at both venues.					

Operating budget: Small organization under \$3.5 mill	<u>ion</u>		
Drogramming average			
Programming expenses Commissions	\$517,782.00	\$550,000.00	\$575,000.00
Events	\$156,000.00	\$170,000.00	\$185,000.00
Publications	\$122,000.00	\$122,000.00	\$122,000.00
Virtual programs	\$20,000.00	\$40,000.00	\$50,000.00
Exhibitions	\$26,500.00	\$30,000.00	\$35,000.00
Archive	\$60,000.00	\$0.00	\$0.00
Marketing	\$107,080.00	\$77,200.00	\$107,080.00
Total programming	\$1,009,362.00	\$989,200.00	\$1,074,080.00
Personnel expenses			
Full-time salaries	\$737,924.00	\$760,062.00	\$782,864.00
Hourly wages	\$35,000.00	\$35,000.00	\$35,000.00
Payroll taxes & fringe benefits	\$162,588.00	\$167,214.00	\$172,230.00
Total personnel	\$935,512.00	\$962,275.00	\$990,094.00
Operating expenses	405.004.00	407.000.00	A40.066.00
Development: general	\$35,036.00	\$37,839.00	\$40,866.00
Development: gala & special event expenses	\$140,000.00	\$147,000.00	\$154,350.00
Administration Facilities	\$194,960.00	\$200,809.00	\$206,833.00
Total operating	\$199,626.00 \$569,622.00	\$205,615.00 \$591,262.00	\$211,783.00 \$613,832.00
Total operating	\$309,022.00	\$391,202.00	3013,032.00
TOTAL EXPENSES	\$2,514,496.00	\$2,542,738.00	\$2,678,006.00
Contributed Income	PAST FY	CURRENT FY	FUTURE FY
Federal government	\$40,000.00	\$40,000.00	\$40,000.00
State government	\$80,000.00	\$80,000.00	\$80,000.00
Local government	\$149,700.00 \$1,029,000.00	\$149,700.00 \$1,141,000.00	\$149,700.00 \$1,261,000.00
Foundations Corporations	\$1,029,000.00	\$50,000.00	\$1,261,000.00
Individuals	\$190,000.00	\$210,000.00	\$230,000.00
Board of director dues	\$100,000.00	\$115,000.00	\$115,000.00
Gala (including auction)	\$350,000.00	\$400,000.00	\$425,000.00
In-kind	\$0.00	\$0.00	\$0.00
Funds released from restrictions	\$110,000.00	\$50,000.00	\$0.00
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Total Contributed	\$2,078,700.00	\$2,235,700.00	\$2,370,700.00
Total Contributed	\$2,078,700.00	\$2,235,700.00	\$2,370,700.00
Total Contributed Earned Income	\$2,078,700.00	\$2,235,700.00	\$2,370,700.00
	\$2,078,700.00 \$70,000.00	\$2,235,700.00 \$70,000.00	
Earned Income			\$70,000.00
Earned Income Box office / co production fees	\$70,000.00	\$70,000.00	\$70,000.00 \$20,000.00
Earned Income Box office / co production fees Space rental / equipment rental Art auction Merchandise/sponsorship/product fees	\$70,000.00 \$20,000.00 \$350,000.00 \$1,000.00	\$70,000.00 \$20,000.00 \$250,000.00 \$2,000.00	\$70,000.00 \$20,000.00 \$250,000.00 \$2,000.00
Earned Income Box office / co production fees Space rental / equipment rental Art auction	\$70,000.00 \$20,000.00 \$350,000.00	\$70,000.00 \$20,000.00 \$250,000.00	\$2,370,700.00 \$70,000.00 \$20,000.00 \$250,000.00 \$2,000.00 \$0.00

	Operating budget: Small organization under \$3.5 million						
TOTAL INCOME	\$2,519,700.00	\$2,587,700.00	\$2,722,700.00				
Income/Loss	\$5,204.00	\$44,962.00	\$44,694.00				
Budget note for Teiger Foundation: Two significant (\$100,000), which is ending its specific regional problems. We anticipate that Foundation B will resumble with our current funding partners to increase supplexpenses in FY24 and FY25.	ogram, and Foundation B (e its support in FY25, albei	\$250,000), which mandate t at a reduced annual rate.	es at least a one-year We're actively engaging				

EXPENSES	PAST FY	CURRENT FY	FUTURE FY
Programming			
Exhibitions	\$445,000.00	\$440,000.00	\$550,000.00
Traveling Exhibitions	\$40,000.00	\$51,000.00	\$51,000.0
Marketing and Public Relations	\$150,000.00	\$120,000.00	\$12,000.0
Engagement Programs	\$60,000.00	\$72,000.00	\$75,000.0
Security	\$45,000.00	\$50,000.00	\$50,000.0
Programming Expense Subtotal	\$740,000.00	\$733,000.00	\$738,000.0
Administrative			
Personnel Costs (including fringe)	\$1,895,124.00	\$1,989,880.00	\$2,089,374.0
Building & Maintenance	\$1,024,000.00	\$1,010,000.00	\$1,010,000.00
Bldg Improvements/COVID-related	\$195,000.00	\$22,000.00	\$77,000.00
Administrative (travel, phone, postage, supplies)	\$189,000.00	\$190,000.00	\$210,000.00
Funds available for Strategic Initiatives/Strategic			
Vision Plan	\$60,000.00	\$60,000.00	\$60,000.00
Development and Annual Benefit Costs	\$95,000.00	\$113,500.00	\$113,500.00
Administrative Expense Subtotal	\$3,458,124.00	\$3,385,380.00	\$3,559,874.00
TOTAL EXPENSE:	\$4,198,124.00	\$4,118,380.00	\$4,297,874.00
REVENUE	PAST FY	CURRENT FY	FUTURE FY
Publications Sales	\$23,000.00	\$30,000.00	\$30,000.0
Editions/Merchandise Sales/Prints	\$3,000.00	\$5,000.00	\$5,000.0
Space Rentals from Outside Organizations	\$4,000.00	\$6,000.00	\$6,000.0
Travel Fees (Touring Exhibition Fees)	\$45,000.00	\$30,000.00	\$35,000.0
Earned Income Subtotal	\$75,000.00	\$71,000.00	\$76,000.0
Contributed Income			
Individual Contributions	\$75,000.00	\$100,000.00	\$125,000.0
Membership	\$1,730.00	\$2,000.00	\$2,000.0
Annual Benefit	\$200,000.00	\$250,000.00	\$250,000.0
Corporate	\$150,000.00	\$150,000.00	\$200,000.0
Grants: Foundations * Restricted & Unrestricted	\$451,807.00	\$177,500.00	\$234,319.0
Grants: State/Government * Restricted & Unrestricted	\$13,000.00	\$23,000.00	\$23,000.0
Contributed Gift Subtotal	\$891,537.00	\$702,500.00	\$834,319.00
Interest Income - General Endowment	\$1,856,650.00	\$2,024,000.00	\$2,024,000.00
Endowment Subtotal	\$1,856,650.00	\$2,024,000.00	\$2,024,000.0
University Contributed Income	\$261,000.00	\$276,000.00	\$276,000.0
University Building & Maintenance	\$996,000.00	\$983,000.00	\$983,000.0
Other University Contributions - Transfers In/Out	\$110,752.00	\$78,000.00	\$78,000.0
Contributed University Subtotal	\$1,367,752.00	\$1,337,000.00	\$1,337,000.0
TOTAL REVENUE :	\$4,190,939.00	\$4,134,500.00	\$4,271,319.0
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Operating budget: university gallery or museum				
We recognize that each university gallery or museum operates differently, and that your operating budget may differ significantly from this sample. Note that applicants should submit the operating budget for their gallery or museum only, not one for their entire university.				