

2025 Call for Proposals

Sample budgets for research and development

Teiger Foundation aims to offer guidance on your existing project budgets, rather than requiring the creation of new ones. Choose the budget type that best aligns with your program's financial needs—these examples are meant to give you an idea of what information to include, but they are not exhaustive.

These sample budgets are based on actual applicant submissions, which is why you may notice varying emphases on program elements, as well as differences in terminology and organizational structures.

RESEARCH AND DEVELOPMENT: Research Leave		
Expenses		
Personnel, honoraria, and support		
Artist honoraria for interviews	\$5,000.00	10 artists, \$500 each
Institutional support during curator leave	\$30,000.00	Comprises 60% of Teiger Foundation request
Childcare	\$6,000.00	
Subtotal	\$41,000.00	
Travel		
Trip to Los Angeles	\$4,530.00	Flights, lodging, per diem, and ground transportation, 14 day trip
Trip to New York	\$6,560.00	Flights, lodging, per diem, and ground transportation, 14 day trip
Trip to New Mexico	\$9,250.00	Flights, lodging, per diem, and ground transportation, 30 day trip
Subtotal	\$20,340.00	
Supplies and materials		
Recording equipment	\$1,500.00	Audio recorder, SD media, microphone and stand
Copyedit of transcriptions	\$2,500.00	
Data storage	\$650.00	
Subtotal	\$4,650.00	
Contingency	\$3,299.50	Calculated at 5%
Total expenses	\$69,289.50	
Revenue		
Source	Amount	Status
Teiger Foundation	\$50,000.00	Requested
Foundation A	\$12,500.00	Confirmed
Foundation B	\$5,000.00	Confirmed
Institutional travel budget	\$1,500.00	Confirmed
Total revenue	\$69,000.00	
Surplus/Deficit	-\$289.50	
<p>This sample budget is designed for a curator applying for a research and development grant to fund archival research and artist interviews. Up to 60% of research and development grants can be allocated to institutional administrative support to enable curators to take leave for research.</p>		

RESEARCH AND DEVELOPMENT: Convening colleagues and community		
Expenses		
Participant honoraria	\$18,000.00	12 invited guests at \$1,500 each, per W.A.G.E. guidelines for an institution with a TAOE of \$5 million
Per diem	\$2,160.00	12 guests, \$60 each per day for 3 days
Flights	\$6,000.00	12 guests, \$500 each round trip
Ground transportation	\$3,000.00	Car rentals, rideshares, and shuttles
Lodging	\$7,200.00	12 guests, \$200 each per night for 3 nights
Meals	\$4,000.00	Includes catering, restaurants
Live streaming	\$3,500.00	Includes fees for streaming platform, technical direction, and post-production
Documentation	\$5,000.00	For recording, transcribing, editing, and publishing convening conversation
Health and safety	\$150.00	Masks and sanitization for COVID-19 precaution
Accessibility services	\$8,500.00	ASL interpreters, real-time captioning
Contingency	\$4,901.00	Calculated at 10%
Total expenses	\$62,411.00	
Revenue		
Source	Amount	Status
Teiger Foundation	\$50,000.00	Requested
Foundation A	\$7,500.00	Confirmed
Foundation B	\$5,000.00	Confirmed
Total revenue	\$62,500.00	
Surplus/Deficit	\$89.00	
This sample budget is designed for a curator applying for a research and development grant to learn more about a topic through convening colleagues, scholars, practitioners, and community members.		

RESEARCH AND DEVELOPMENT: Seed funding for site-related commission with catalogue		
Expenses		
Fees and honoraria		
Artist	\$5,000.00	50% of artist fee of \$10,000 (seed funding to jumpstart project)
Artist assistant	\$5,000.00	
Catalogue contributors	\$10,000.00	Assumes 5; \$2,000 each
Subtotal	\$20,000.00	
Studio expenses and artwork development		
Mock-ups	\$5,000.00	Prototyping
Artist materials	\$20,000.00	For site-specific commission: material tests, preliminary builds, fabricator consultations, subcontractors
Subtotal	\$25,000.00	
Travel		
Artist travel	\$10,000.00	Flights, ground transportation, lodging, and per diem for site visits and exploratory research for artist
Artist assistant travel	\$10,000.00	Flights, ground transportation, lodging, and per diem for site visits and exploratory research for artist assistant
Visa, translation, and other fees	\$5,000.00	
Subtotal	\$25,000.00	
Contingency	\$3,500.00	Calculated at 5%
Total expenses	\$73,500.00	
Revenue		
Source	Amount	Status
Teiger Foundation	\$50,000.00	Request
Foundation A	\$5,000.00	Confirmed / Part of \$100,000 grant
Foundation B	\$12,500.00	Pending
Individual contribution	\$5,000.00	Confirmed
Total revenue	\$72,500.00	
Surplus/deficit	-\$1,000.00	
<p>In addition to seeking funds for their own research, curators can apply for support to conduct collaborative research with artists, programmatic partners, or catalogue contributors. This sample budget is designed for a curator applying to fund the beginnings of a solo exhibition that will include an ambitious artist commission and catalogue.</p>		